



Good Conversation is for Everyone

Renate Zorn

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This book is for anyone who has ever felt at a loss for words, stayed home from a party to avoid social conversation, felt their lack of conversation skill is holding them back in business or just needed a little help knowing what to say.

Good conversation and other "relationship building" communication skills can provide a winning advantage in our increasingly competitive business world. Good Conversation is for Everyone helps readers understand the importance of conversation and contains detailed information on maintaining focus and motivation when trying to improve your conversation skills. This is followed by practical advice on "making conversation", including guidelines for beginning, joining and ending a conversation; finding something to talk about; being ready for conversation; understanding body language and preparing for social events.

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