



Controlling Physical Resources Super Series, Fourth Edition (ILM Super Series)

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This workbook will enable you to:

- * contribute to the management and control of resources in your organization
- * explain the principles, and some ways of solving the problems of stores and stock control
- * increase your skills in various aspects of materials in management
- * identify risks to physical, human and information resources and gain some practical ideas and experience with which to guard against them

With forty well structured and easy to follow topics to choose from, each workbook has a wide range of case studies, questions and activities to meet both an individual or organization's training needs. Whether studying for an ILM qualification or looking to enhance the skills of your employees, Super Series provides essential solutions, frameworks and techniques to support management and leadership development.

- * Developed by the ILM to support their Level 3 Introductory Certificate and Certificate in First Line Management
- * Well-structured and easy to follow
- * Fully revised and updated

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Susan Gaier:

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